

# TO DO UPON YOUR ARRIVAL

## UPON YOUR ARRIVAL

- I go to my **halfway house**.
- I take out **civil liability insurance** and **comprehensive home insurance**.

Liability insurance covers you for damage caused to others by accident.

Multi-risk home insurance covers you against several risks related to your home (fire, water damage, attempted break-in, etc.).

It is strongly recommended to subscribe to a voluntary insurance for work accidents and occupational diseases in case of scientific collaboration without a work contract.

- I take out a subscription to **water, gas and electricity services**.
- I take out a **telephone subscription**.
- I get a **proof address**.

If you are a **tenant**, it can be a gas or electricity bill, a telephone bill, a rent receipt in your name and surname dated less than one year before the date of the application.

If you are **staying with a private individual**, a photocopy of the identity card of the person who is hosting you, a signed letter from the host certifying that you are living with him or her on a stable basis and a recent proof of address (less than one year) in the name of the host (original).

If you live in a **hotel**, a certificate from the hotel manager or director and an official document in your name indicating the same address.

- I make sure that I am **in good standing on French territory**.

### European nationals

No action is necessary for nationals of member states of the European Union and the European Economic Area (EEA) and of Switzerland, Monaco, Andorra and San Marino.

### Non-european nationals

Within 2 months(60 days) of my arrival in the Schengen area and also within 3 months (90 days) before the expiration of your first visa and/or residence permit, I connect to the Digital Administration for Foreigners in France (*Administration numérique des étrangers en France, ANEF*).

→<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

- I am thinking of registering with the **consular services** in my place of residence.
  - I open a **bank account** and get a **bank identity statement**.
  - I join the **social security system** and benefit from the **health insurance** specific to my regime and status in France.
- I am a **salaried researcher in France**, I must register with the **primary health insurance fund** (*Caisse primaire d'assurance maladie, CPAM*).
- I am a **researcher not salaried in France**, I must (i) keep my affiliation with the **health insurance organization in my country** or (ii) take out **private health insurance** and check if I am covered for France.
- If necessary, I subscribe at a **supplementary health insurance**.
- Health insurance does not reimburse 100% of health care costs.
- I declare an **attending doctor**.
  - I pay **income tax**.
- The tax is calculated per calendar year: from 1 January to 31 December. A tax return must be completed each year (in the spring for the previous year's income).
- You will need a tax number after 180 days of residence on French territory.
- I'm getting a **public transport ticket** to make it easier for me to get around in the Rouen area.
- <https://www.reseau-astuce.fr/>
- I contact you to find out what **French courses** are on offer in my host institution.
  - I am looking for **medium or longer term accommodation**.

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